

APPLEBY PARISH COUNCIL

Minutes of the Appleby Parish Council Meeting held on 10th October, 2016 at 7.00 pm in the Appleby Village Hall.

Present:

Councillor D Hall Chair, Councillor I Keyes Deputy Chair, Councillor N. Hogg, Councillor A Coulton, Councillor L Wilson, Councillor P Johnson, Councillor T Beisty and Ward Councillor Ivan Glover, the Parish Clerk Mrs L Watson and 4 members of the public were also present.

16/98 Apologies for absence. Apologies were received from Councillor R Wilson and Ward Councillor Holly Mumby-Croft

16/99 Declaration of Interest and consideration for dispensations.

There were declarations of interests from Councillor Hogg, Councillor Johnson and Councillor Hall relating to item 5b. (16/102 b)

16/100 To receive minutes of the Parish Council Meeting held in September, for approval.

The Chair asked if Councillors would approve the minutes.

Resolved: The minutes of the meeting held in September, 2016 were approved as a true record. Proposed by Councillor Beisty, seconded by Councillor Keyes.

16/101 Matters arising from those minutes.

- a) A discussion took place regarding the mole problem in the playing field. Cllr Hogg advised that the mole population had increased as strychnine was now banned. As soon as one mole was removed another took its place within the same runs. The suggestion to trap more regularly would increase the cost. The moles are only in the play area at present and strimming this area takes more time. Trapping had taken place 3 times already this year.

Action: it was agreed that the budget for pest control would be discussed and agreed at the budget meeting on 24 October 2016. Councillor Hogg to arrange for pest control to attend the playing field.

- b) A green salt bin to be provided at the corner of Beck Lane and Ermine Street near the gate at the top of the field.

Agreed: to buy a green salt bin from North Lincolnshire Council. Clerk to arrange purchase.

- c) Items from 16/85 and 16/93 were reported on in the clerk's update, further reports to be circulated as necessary.

Actions

Parish Clerk to add to agenda for budget meeting

Councillor Hogg to arrange for pest control.

Parish Clerk to arrange purchase of new green salt bin

16/102 Financial Reports.

- (a) A copy of the balance sheet to date had been circulated previous to the meeting. The Best Kept Garden payments were to be entered in the grants & donations column. As these are a regular payment this needed to be included in the budget discussions at the budget meeting.

£2,000 had been transferred from the Corporate Reserve account into the Direct Plus Account to ensure there was sufficient funds available for payments to be made. Councillor Hall confirmed that Lynne Watson was now a signatory on the account and that all statements should go to her address.

Parish Clerk to add to budget meeting agenda



(b) To discuss the continuation of a grant to the village hall.

As Councillor Hall had declared an interest Councillor Keyes led the discussion. Councillor Johnson provided all present with a very comprehensive report detailing the running costs of the village hall and the repairs and maintenance needed. The hall does not raise enough money from hire to cover the cost of all the maintenance required. The grant from the Parish Council helps to subsidise the hall for all Appleby residents. A substantial amount is raised by the June fair however this cannot be relied upon. The loss of the hall through lack of funding would be devastating to the village.

All members of the village hall are promoting its use to residents and although use is increasing there are not enough regular users as yet.

Resolve: to pay the grant for the next two financial years.

Councillor Beisty proposed the grant to be paid for the next 3 years. Following a discussion this proposal was withdrawn and all Councillors agreed to pay the grant for the next 2 financial years.

Proposed by Councillor Keyes, Seconded by Councillor Coulton

Agreed: to pay the village hall grant for another 2 years.

Action: Parish Clerk to add village hall grant to the agenda for the budget meeting

(c) Accounts presented for approval and payment:

The following invoices were presented to the council for approval:

Cheque No	Item	Amount £
500648	Royal British Legion Wreath	£17.00
500649	Parish Clerk Pay	£142.89
500650	HMRC tax from clerk pay	£35.60
500651	VANL invoice payroll services	£20.00
500652	PKF Littlejohn external audit	£120.00
500653	L Watson stationery	£76.91
500654	North Lincolnshire Council SLA agreement	£1,198.74
500655	K Atkinson (KVA Consultants)	£871.09
500656	Anita Cross for Website	£30.00
500657	VisionICT provision of website & email	£600.00

Resolved: The above accounts were approved for payment. Proposed by Councillor Wilson, seconded by Councillor Keyes

16/103 To receive and consider any updates regarding establishing Allotments in Appleby.

Councillor Hall had spoken to Ben Jackson who expressed concern that they were no further forward with this request. There is land behind the north side of Carr Lane which is rented out to Dawsons who use it for hay, however, this is a very large field and it is unlikely that it would be given away. Smaller plots may be more viable but traffic also needs to be considered in the area. This item is still on-going.

Action: Chairman to continue to liaise with Mr Jackson to resolve issue.

Actions

Parish Clerk to add to agenda for budget meeting

Councillor Hall to continue to pursue



Standing orders were suspended at 7.55pm to allow a report from a member of the public on the Neighbourhood Plan

16/104 Neighbourhood Planning

All invoices have been sent through to the Parish Clerk and any monies left must be returned. The next meeting of the Neighbourhood Committee is on 31 October. In order to apply for another grant a report of exactly what is required will be needed. This must be completed 28 days from the close down of the grant, early November. North Lincolnshire Council may subsidise some of the costs of printing, consultation and distribution. The plan is expected to be completed within the next 6 months. Meetings will be held with North Lincolnshire Council to discuss strategy, nature, population, footpaths and housing. 6 social housing residences are required in Appleby over the next 15 years.

A notice to all residents is to be sent out inviting comments on the different strands of the plan, ie

Heritage – is this steelworks, families, church etc? Possibly get grant from Heritage Lottery or NLC.

Footpaths – walks around the villages, (information on rights of way available from NLC), cycle path to be finished, although this is a slow process as there are problems with the landowners between Broughton and Horkstow. Prioritise what sort of walks are required.

Nature – sites of interest to go on website, look at the access to these areas, is it adequate? Surveys and plans are being made.

Meetings with Ongo in respect of rented housing in the village (the bungalows are not age restricted). Meet also with Jackson's as to what plans they have for the future. These need to take place before the full report can be finalised.

The Chair passed on the thanks of the Parish Council to everyone involved with the Neighbourhood Plan, Joy in particular.

Agreed: that a sub-committee would be set up to discuss the non-land based matters that had been highlighted by the Vision Day. These included a youth club for 5-11 year olds, with volunteers covered by a current DBS. Could this be supported by the Parish Council? Meetings would be held monthly. The Councillors put forward for this sub-committee were Councillor Hogg, Councillor Keyes, Councillor L Wilson and Councillor Beisty.

Action: grant to support a youth club to be added to the budget meeting agenda

The meeting reconvened at 8.08pm.


14/11/16

Actions

Parish Clerk to add to budget meeting agenda

16/105 To consider any issues arising from the NAT meetings.

Councillor Keyes had contacted Graham Boyd from North Lincolnshire Council but had not yet received any response. Andrew Fowler was to update the spreadsheet on the wait times at the railway crossing.

Action: Councillor Keyes to follow up with Graham Boyle. Andrew Fowler to update spreadsheet.

16/106 To provide an update to the Parish Council/Appleby website

Most of the required information had been sent through to VisionICT for inclusion on the website and the 'Go Live' date was Friday 14 October. The web address is www.applebypc.org.uk. Training and a user guide for the clerk was to be arranged. A new parish email address was also being provided, this was clerk@applebypc.org.uk. There was no charge for this however should any of the councillors wish to be able to access this email there would be an annual £15 charge.

The parish clerk, Councillor R Wilson and Councillor I Keyes would be able to make any changes to content where necessary.

A link from the Appleby website to the Parish Council website, and vice versa, to be actioned.

Agreed: All councillors to promote the new website and email address to all residents and contacts. Web link to be set up on website. Proposed by Councillor Hogg, seconded by Councillor Hall.

16/107 To receive and consider planning matters.

A discussion took place on the existing procedure for circulating planning applications. A procedure was put forward for the clerk to email the planning application to all councillors who would then respond directly to the clerk and to the chair. Comments would then be taken to the next parish council meeting and a decision made on the outcome.

Where the planning application involved major works, a short precis and relevant documents to be put into pdf format for Councillor Beisty to look at. If required, this could be sent to all councillors.

Should a planning application be urgent and a decision required before a meeting can be held then the clerk has the delegated powers to request comments from the councillors and respond on their behalf to the planning committee.

Action: clerk to circulate planning applications to all councillors.
Proposed by Councillor Johnson, seconded by Councillor Hogg

16/108 To receive and consider Correspondence.

ERNLLCA annual conference on 18 November, 2026 – no interest from Councillors
Town & Parish Meeting to be held on 13 October 2016 – Chair to attend
ERNLLCA District Committee meeting to be held on 13 October 2016 – to be advised if anyone attended

Action: Chair to attend meeting. Councillors to attend where possible.

Actions

Cllr Keyes to follow up with Graham Boyle and request Andrew Fowler to update spreadsheet

Councillors and Parish Clerk to promote new website and email address
Parish Clerk to ensure mutual weblinks applied
Parish Clerk, Cllr R Wilson to maintain information on website

Parish Clerk to circulate as required

Update on meetings to be provided to clerk before next parish council meeting for circulation



16/109 To consider North Lincolnshire Ward Councillor reports.

Councillor Glover had nothing to report that affected the Appleby Parish directly. He did report that North Lincolnshire Council would lose the direct grant received from the government at present and that by 2020 all monies would come from business rates and commercial enterprises. In North Lincolnshire the business rates available should be more than the required revenue.

The devolution of the Greater Lincolnshire Authority is proceeding, however, there must be a mayor and if any of the districts/councils involved reject this then devolution for this area cannot proceed.

North Lincolnshire Council and North East Lincolnshire Council are merging services wherever possible.

Standing Orders were suspended at 8.45pm to allow public participation.

- (a) The hedges on Paul Lane were raised as an issue. An update from the clerk advised that a job card for the cutting of these had been raised by Ongo and should be actioned very shortly.
- (b) Problem with parked vehicles along Carr Side and Church Side, drivers to use horn to alert residents of difficulties. Parish Clerk to write to operators and farmers asking if alternative route through the farm would be possible.

Parish Clerk to write regarding alternative route

Standing Orders were resumed at 8.52pm

16/110 Complaints, suggestions and matters for the press.

The chair had previously provided dates for meetings in 2017 and these were up for discussion. He had checked back to 1987 and there was nothing that stated that the meeting must be held on a Monday. As this was now proving to be difficult for some of the councillors this can be amended.

Councillor Johnson advised that the village hall was not available on the second Tuesday of the month.

If dates are set and advertised then these dates must be adhered to. Setting the dates quarterly could help to ease any problems that occur due to other commitments.

Action: to set dates quarterly for 2017. Dates proposed were 17 January, 21 February and 21 March.

Parish Clerk to book village hall for meetings

Agreed: to hold the parish council meetings on the dates proposed and to set the next three dates at the meeting in February. Proposed by Councillor Keyes and seconded by Councillor Coulton.

Parish Clerk to add to agendas as required

16/111 Confirmation of date and time of next meeting.

The next meeting will be held on the **14 November 2016 at 7.00pm.**

Agreed: by all Councillors present.

There being no further items the meeting closed at 9.00pm

[Handwritten signature]
14/11/16