

# APPLEBY PARISH COUNCIL

## Minutes of the Appleby Parish Council Meeting held on 14<sup>th</sup> November, 2016 at 7.00 pm in the Appleby Village Hall.

### Present:

Councillor D Hall Chair, Councillor I Keyes Deputy Chair, Councillor N. Hogg, Councillor L Wilson, Councillor R Wilson, Councillor P Johnson, Councillor T Beisty, Ward Councillor Holly Mumby-Croft and Ward Councillor Ivan Glover. The Parish Clerk Mrs L Watson and 6 members of the public were also present.

**16/112 Apologies for absence.** Apologies were received from Councillor A Coulton

**16/113 Declaration of Interest and consideration for dispensations.**

There were no declarations of interests

**16/114 To receive minutes of the Parish Council Meeting held in October, for approval.**

The Chair asked if Councillors would approve the minutes.

**Resolved:** The minutes of the meeting held in October, 2016 were approved as a true record.  
Proposed by Councillor Hogg, seconded by Councillor Keyes.

**16/115 Matters arising from those minutes.**

- a) Countryside Pest Control had attended the playing field.
- b) No answer had been received from Graham Boyle. Councillor Keyes to follow up. Andrew Fowler to update spreadsheet and Councillor Keyes to circulate.

**16/116 Financial Reports.**

- (a) To receive the accounts for approval and updates regarding finance.  
The accounts had been discussed at the pre-budget meeting and approved.  
Proposed by Councillor Johnson and seconded by Councillor Beisty.  
**Agreed:** by all Councillors
- (b) To approve the minutes of the pre-budget meeting held on 24<sup>th</sup> October, 2016, as a true record.  
Proposed by Councillor Keyes and seconded by Councillor Wilson.  
**Agreed:** by all Councillors
- (c) To agree the precept for 2017/18  
The suggested precept was for £8,750 the same as for 2016/17.  
Proposed by Councillor Wilson and seconded by Councillor Johnson  
**Agreed:** by all Councillors
- (d) Decision on payment made to KVA Consultants.  
It was agreed to cancel cheque no 500655 made payable to Katie Atkinson and to do a payment by BACS instead.  
**Agreed:** by all Councillors
- (e) Accounts presented for approval and payment:

Cheque	Item	Amount
500658	VANL for Neighbourhood printing	£189.75
500659	HMRC Tax from Clerk Pay	£ 28.40

### **Actions**

Parish Clerk to  
cancel cheque and  
make BACS  
payment

500660	Salary for Parish Clerk	£ 114.39
500661	North Lincolnshire Council green bin	£ 174.00
500662	VANL for Neighb'hood & newsletter printing	£ 98.67
500663	Countryside Pest Control re Moles	£ 65.00
500664	KVA replacmnt chq or bacs bank chge	£ 12.00
500665	Vision ICT chair email (annual chge)	£ 15.00

The above accounts were approved for payment. Proposed by Councillor Johnson, seconded by Councillor Beisty

**Agreed:** by all Councillors

**16/117 To receive and consider any updates regarding establishing Allotments in Appleby.**

Councillor Hall had again spoken to Ben Jackson who said that spare land is very scarce. He is still looking but is struggling. There are approximately 14 people who are interested and this would equate to a very large area. This item is still on-going.

**Action:** Chairman to continue to liaise with Mr Jackson to resolve issue.

**16/118 Neighbourhood Planning**

All invoices paid had been allocated to the grant monies and the remaining £1,837.61 was to be returned to Groundworks. Another grant would then be applied for in the next 6 months.

A meeting had been arranged to discuss items of land use, ie walking routes etc. Non-land based items were to be sent to Councillor Keyes, Councillor Hogg, Councillor Wilson and Councillor Beisty to be discussed at a meeting. The outcome of this would be brought back to the Parish Council. British Steel have a community fund that may be available.

**Action:** meeting between named councillors to progress non-land based items

**16/119 To consider any issues arising from the NAT meetings.**

Councillor Keyes had contacted Graham Boyd from North Lincolnshire Council but had not yet received any response. Andrew Fowler was to update the spreadsheet and then this would be presented to the Parish Council. There had been a break in at the signal box and an altercation at Carr Farm with the Gamekeeper. Anyone aware of hare coursing should report this to the police. Councillor Keyes has the mobile number of the game keeper if required.

**Action:** Councillor Keyes to follow up with Graham Boyle. Andrew Fowler to update spreadsheet.

**16/120 To provide an update to the Parish Council/Appleby website**

Training had been arranged for Councillor Keyes and Councillor Wilson to ensure continuity of updating. We are now complying with all aspects of the Transparency Code.

**Actions**

Chair to liaise with Mr Jackson

Parish Clerk to issue cheque for monies to be returned to Groundworks.

Councillors named to meet to discuss non-land based items.

Councillor Keyes to follow up.

Councilor Wilson and Councillor Keyes to receive training.





**Action:** Councillor Wilson and Councillor Keyes to receive training. Parish Clerk to ask VisionICT for the number of hits since going live.

**16/121 To receive and consider planning matters.**

- a) PA/2016/1679 – extension to log store The Grove 5 Church Lane, Appleby.

**Resolved:** no objections received

**16/122 To receive and consider Correspondence.**

- a) 35 School Lane Appleby regarding dog breeding licence

The Chair, residents and police were involved with this application. Councillor Hall had spoken to the dog warden and the case officer and been advised that no application to change the property from residential to business had been received to date. The warden had advised him that there were extremely tight conditions on buildings and homeowners requesting this type of change.

**Proposal:** to write to the dog warden to investigate resident concerns.

**Action:** Parish Clerk to write

**16/123 To discuss issues with roads, footpaths and verges**

- a) Risby Road potholes and hedges

Acknowledge that some works had been done but not enough. Further works were planned for week commencing 21 November. Councillor Mumby-Croft confirmed that further works were on the programme for 2017/18 and reassured Councillors that Risby Road was on the list of priorities. Chair requested a meeting with Rob Mackenzie the officer dealing with the patching works.

**Action:** Parish Clerk to set up meeting for Chair and NLC officer

- b) Beck Lane/Paul Lane hedges owned by Ongo

Ongo had been approached regarding the hedge as it was causing a problem, particularly in wet weather.

**Action:** Parish Clerk to follow up with Ongo. Ward Councillors also to investigate.

**16/124 To consider North Lincolnshire Ward Councillor reports.**

The Ward Councillors advised that the streets within Appleby village had been listed for slurry covering.

Councillor Mumby-Croft advised that there is monies available from North Lincolnshire Council to purchase new village signs for Santon. These are to be mocked up and the request made.

**Action:** Councillor Beisty to arrange for mock up of signs to be sent to Ward Councillors. Parish Clerk to request monies for payment.

The Parish Council asked if it would be possible for extra sweeps to be done to clear the leaves on Church Lane as when wet they cause problems. The Ward Councillors will ask the question of North Lincolnshire Council officers.

North Lincolnshire Council had asked all Parish Councils to revisit their Winter Resilience plans and amend as necessary.

**Action:** Councillor Hall to provide copy of existing plan to Councillor Wilson.

**Actions**

Parish Clerk to request number of hits to date.

Parish Clerk to write to dog warden

Parish Clerk to arrange meeting

Parish Clerk to discuss concerns with Ongo

Councillor Beisty to mock up village signs.

Parish clerk to request monies

Ward Councillors to request extra sweeps of leaves

Councillor Hall to provide emergency plan to Councillor Wilson

The Snow Warden is Ian Cross.

**Action:** Parish Clerk to write and ask if he is still willing to undertake this role.

**Standing Orders were suspended at 8.00pm to allow public participation.**

- (a) There had been a slight frost and the footpaths were difficult to walk on. Advised that we had requested a new green salt bin to be installed at the corner of Beck Lane and Paul Lane.
- (b) Leaves were a problem on the footpath as they hid holes making it dangerous to walk on them. Advised that the footpaths were scheduled to be slurry covered.
- (c) Regarding the dog licence; the Parish Council were advised that the resident wanting to breed was adamant that her previous licence covers her for breeding at this residence. There was a problem with car parking and visitors to the premises blocking residents drives. The owner of the residence cannot be approached as she is very aggressive. Calls had been made to the Police on the 999 number but there had been a very slow response to these. Residents making the calls were asked to provide log numbers to the parish clerk.

**Note** – the ward councillors abstained from commenting on this issue as they are part of the planning committee.

**Action:** Parish Clerk to write to Chief Superintendent requesting details of methodology for prioritising calls. Police Crime Commissioner to be invited to a public meeting.

- (d) Risby Road either needs fully refurbishing or restrictions. Unfortunately, restrictions could not be enforced. Is there any previous correspondence relating to this? In other areas the edges of roads are concrete, is this an option?

**Action:** Parish Clerk to check for correspondence on restrictions for Risby Road

**Standing Orders were resumed at 8.35pm**

**16/125 Complaints, suggestions and matters for the press.**

- a) Add Neighbourhood Watch budget to agenda for next meeting. Is this to be reimbursed by the Parish Council?

**Action:** add to agenda.

- b) Information received regarding Hedgehog Rescue from a resident. Advise Councillor Hall if any hedgehogs spotted.

**Action:** Councillor Hall to send plans for Rescue Centre to Broughton Town Council.

**16/126 Confirmation of date and time of next meeting.**

The next meeting will be held on the **12 December 2016 at 7.00pm.**

**Agreed:** by all Councillors present.

**There being no further items the meeting closed at 8.40pm**

**Actions**

Parish Clerk to write to Mr Cross re snow warden role.


Parish clerk to receive log numbers

Parish Clerk to write to Chief Constable regarding calls Councillor Hall or Councillor Keyes to request visit from Police Crime Commissioner

Parish Clerk to look for correspondence about Risby Road

Parish Clerk to add to agenda for next meeting

Councillor Hall to forward plans to Broughton Town Council

  
12/12/16