

# Minutes of the Appleby Parish Council Meeting held on 17<sup>th</sup> March 2020 at 7.00 pm in Appleby Village Hall.

## **Present:**

Councillor I Keyes (Chair), Councillor D Hall, Cllr P Johnson, Councillor T Beisty,  
Parish Clerk Mrs K McGrath,

1 member of the public.

**19/204 Apologies for absence.** Cllr Alan Coulton, R Wilson & L Wilson, N Byrne

**19/205 Declaration of Interest and consideration for dispensations.**

- a) None
- b) None

**19/206 Public Participation**

- Resident asked about the grass cutting areas where the daffodils are planted, and if there is any damage caused to the future growth of the daffodils if they are cut after the heads have died back.

**19/207 To receive minutes of the last Parish Council Meetings for approval**

- a) The minutes of the Parish Council meeting held on 18<sup>th</sup> February 2020 were approved as a true record.

**Proposed:** Cllr D Hall

**Seconded:** Cllr T Beisty

**Agreed:** All councillors present.

**19/209 Great British Spring Clean**

Postponed to September 2020

**19/210 Santon**

- Resolved that should NLC confirm that it will install and service the dog bin on the unadopted road, Appleby will purchase the bin from NLC

**Proposed:** Cllr D Hall

**Seconded:** Cllr T Beisty

**Agreed:** All Councillors present.

**19/211 To resolve to appoint Cllr R Wilson as representative on the Ancholme Internal Drainage Board**

**Proposed:** Cllr T Beisty

**Seconded:** Cllr D Hall

**Agreed:** All Councillors present

## **Actions**

Clerk to investigate

Clerk to write to Paul Harling at LC to confirm.

Clerk to contact Ancholme Internal Drainage Board.

### **19/212 To consider devolution of Grass Cutting**

- Discussion took place regarding the letter from NLC to devolve grass cutting to the towns and parishes. There were some concerns regarding the term and conditions. It was decided that the Clerk and The Chair would meet to discuss and arrange questions for Andy Tate and the responses to be brought back to the next Council meeting.
- Clerk to obtain 3 quotes from independent contractors

#### **Actions**

Clerk & Chair to meet.  
Clerk to obtain quotes from Cutting Edge, JB Rural Services and one other.

### **19/213 To receive planning decisions and agree and provide a response on planning applications.**

- a) PA/2020/41 – permission granted by NLC
- b) PA/2020/183 – Support application

Clerk to update website

### **19/214 To receive and consider Correspondence**

- ERNLLCA – advice on Council Planning for Corona Virus
- a) **It was resolved to delegate powers and duties of Appleby Parish Council to the Clerk, in consultation with the Chair/Vice Chair, to ensure business is transacted if Council meetings can not take place or in the event that Council is not quorate due to self-isolation during Covid 19 pandemic.**
- b) **The payment that the Clerk has the power to make be raised, during the Covid 19 pandemic, from £250 to £1000. The Clerk will email a list of expenditure to the Councillors and the list of payment will be posted on the website.**

**Proposed:** Cllr D Hall

**Seconded:** Cllr T Beisty

**Agreed:** All Councillors present.

- **Dormant Asset Consultation – Not relevant**
- **NLC Playground SLA – Happy to accept proposals**  
**Proposed:** Cllr P Johnson  
**Seconded:** Cllr Terry Beisty  
**Agreed:** All Councillors present
- **Worlaby PC – Local Plan Consultation – Support**
- **Email from Lynne Watson, notifying the Chair of her intention to resign as Clerk to Appleby PC**

Clerk to Contact NLC

Clerk to email Worlaby PC

Chair to contact Lynne to ask for official letter of resignation, and agenda item for next meeting, Appointment if clerk

**19/215 To discuss emergency plan page for website and to approve payments for updates to website**

- It was agreed to engage Vision ICT to facilitate an extra webpage for the emergency plan, which would include farmers details and vulnerable people's details that could only be accessed by Councillors and Clerk, using a password, in the event of an emergency, at the cost of £75.

**Proposed:** Cllr T Beisty

**Seconded:** Cllr D Hall

**Agreed:** All Councillors present.

**19/216 – To receive an update on the VE Day celebrations**

- VE Day Cancelled.

**19/217 – Newsletter**

- Information for Newsletter to be submitted by 19<sup>th</sup> March.
- Cllr R Waltham was asked if he would like to submit an update on the call connect bus service

**19/218 – To receive and approve financial reports and approve payments for March**

- a)** Reserve Account - £4615.47, Direct Account £3363.42 (Grant received for benches & Picnic tables

- b)** It was proposed to pay Clerk's salary for March and payments listed below.  
**Proposed** Cllr T Beisty, seconded by **Cllr D Hall** **Agreed:** All Councillors present

17-Mar-20				
	BACS	Bacs Clerk Salary		
	500855	Brigg Office Supplies	£ 86.32	Printer Inks
	500856	ERNLLCA - Clerk Course	£ -	Cancelled
	500857	Vision ICT	£ 54.00	Accessibilty
	500858	Appleby Village Hall	£ 522.00	Grass Cutting
	500859	Winterton TC	£ -	Cancelled
	500860	HMRC Tax March	£ 43.40	
		<b>Total</b>	<b>£ 705.72</b>	

**19/219 Complaints, suggestions and matters for the press. And items for next agenda**

- Bottom of Carr Lane verges churned up, from Anglian Water works
- Ian Cross to be thanked for making good the verge and replacing the pegs

**Actions**

Clerk to write to Anglian Water

**19/220 Confirmation of date and time of next meeting.**

Tuesday 21<sup>st</sup> April at 7pm

Annual Parish Meeting Tuesday 19<sup>th</sup> May at 6pm

Annual Parish Council Meeting Tuesday 19<sup>th</sup> May at 6.30pm

Parish Council meeting at 7pm on Tuesday 19<sup>th</sup> May at 7pm.

Meeting ended 19:55

## Clerks Update – Appleby Parish Council

To provide an update on actions arising from minutes of the Appleby Parish Council Meetings.

20/03/18

Minute Reference	Action/Subject	Responsible Person	Status
18/021	55 bus service	Clerk	Email from Transport manager stating review of services but no decisions to date. Will advise if this changes. Passed to resident.
18/021	Mobile post office	Clerk	No information available from Alkborough or Whitton clerks. To be followed up by clerk.
18/024 (e)	Kickboard	Clerk	Contact made with Wicksteed. Awaiting response to information sent
18/026 (f)	Notice board relocation	Clir Keyes	Resident prefer not to have notice board outside of their property. Alternative locations suggested to parish council. To be discussed at meeting 20 March. Information received from NLC and it suggests that planning permission is not required.
18/027 (b)	SLA for grounds maintenance	Clerk	SLA awarded to Cutting Edge. Unsuccessful tenderers informed. Garden Angels has asked for feedback on work and a professional reference from us.
18/030	Community Services	Clerk	NLC to advise when sessions arranged so discussions can take place
18/034	Letter to Environment re obstructions to bridleway	Clerk	Letter emailed to Tim Allen and copied to Colin Wilkinson. Reply received and sent to Councillors with papers

**Date 20 March 2018**

### Accounts approved for payment 2017/2018

Appleby Parish Council

[illegible]



Enquiries to: C T Wilkinson  
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Email: colin.wilkinson@northlincs.gov.uk

Our Ref: CTW/3/152

1 March 2018

Appleby Parish Council  
c/o Mrs L Watson  
Parish Clerk  
1 Orb Lane  
Scunthorpe  
DN15 8QY



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Dear Mrs Watson

### **Public Footpath 152, Appleby**

I refer to your letter of 26 February 2018 concerning the above public right of way and addressed to Tim Allen (who, please note for future reference, is the Environment and Sustainability Group Manager and not, therefore, part of Environmental Health). Tim is my manager and he has passed your letter to me so I can reply to you on his behalf.

The public right of way in question is, I believe, that which runs roughly north to south through Rowland Plantation, from a small car park close to Ermine Street to the B1208 next to the entrance to Lodge Farm. On a further point of clarification, this is a footpath, not a bridleway, but of course that does not mean that the parish council's concerns are any less justified.

I actually inspected the footpath on 14 February in response to other enquiries about the tree felling. One of the complaints related to the condition of the car park, over which some small offcuts had been left lying around. These I had swept up a few days later. And the other complaints, like those of the parish council, related to vehicles following or crossing the footpath and reports of a shooting party.

I recognise that the parts of the footpath where the vehicles have not been are in better condition than where they have. Nevertheless, I found though that I was able to traverse all parts of the footpath with ease and without breaking stride, such differences notwithstanding. I observed vehicles in operation while I was there, and one in fact crossed the footpath ahead of me, but at no time did I feel remotely endangered. The vehicle in question was moving extremely slowly, about the same pace at which I was walking, and it spent most of its time not on the footpath itself, but on a private track running parallel to the east of the footpath about seventy yards distant. Indeed, very little of the footpath, relatively speaking, was being followed by the vehicles, although I accept that there are several crossing points. In the countryside, however, it is of course common for agricultural traffic to share space with walkers, cyclists and horse riders, all of whom should accordingly act and proceed in a diligent and cooperative manner.

Lynne,

Thank you for your development query received via the general planning email address today. In response I can confirm that the parish council can undertake works through the permitted development rights for local authorities under part 12 which states the following:

***A. The erection or construction and the maintenance, improvement or other alteration by a local authority or by an urban development corporation of—***

***(a) any small ancillary building, works or equipment on land belonging to or maintained by them required for the purposes of any function exercised by them on that land otherwise than as statutory undertakers;***

***(b) lamp standards, information kiosks, passenger shelters, public shelters and seats, telephone boxes, fire alarms, public drinking fountains, horse troughs, refuse bins or baskets, barriers for the control of people waiting to enter public service vehicles, electric vehicle charging points and any associated infrastructure, and similar structures or works required in connection with the operation of any public service administered by them.***

***The reference in Class A to any small ancillary building, works or equipment is a reference to any ancillary building, works or equipment not exceeding 4 metres in height or 200 cubic metres in capacity.***

Therefore if the proposed notice board came into the above criteria then planning permission will not be required.

Kind Regards

Scott Jackson  
Senior Planning Officer