

APPLEBY PARISH COUNCIL

Hannah Hepworth, Parish Council Clerk, Responsible Financial Officer, and Proper Officer

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Dear Councillor,

You are hereby summoned to attend the annual meeting of Appleby Parish Council on MONDAY, the 18th of May, 2026, starting immediately after the 7pm Annual Meeting of the Parish in the Appleby Village Hall.

In accordance with the provisions of the Public Bodies (Admission to Meetings) Act 1960 as amended by Section 100A of the Local Government Act 1972, Schedule 12A the Public and press may attend the meeting and may only participate during agenda item 23/103 'Public Participation.'

Recording at Council Meetings is allowed with the full knowledge of the Chairman of the meeting and must be conducted openly.

Hannah Hepworth

Proper Officer

Distribution list:

Parish Councillors

Ward Councillors – Burton-upon-Stather and Winterton

Parish Council website

Village Hall and Parish Noticeboards

Date of issue:

Monday the 11th of May 2026

AGENDA

2506/1 Election of Chair

To elect a chair for the forthcoming year

2506/2 Election of Vice Chair

To elect a vice chair for the forthcoming year

2506/3 Delegation of responsibilities

To elect representatives for the following

- 2 NLC representatives
- ERNLLCA representative
- NATs representative
- Personnel Committee
- Any other roles deemed appropriate

2506/4 Record Of Councillors, Guests And Speakers Who Are In Attendance:

To record the names of Parish Councillors, Ward Councillors and any guests or speakers who are in attendance.

To record the number of members of the public that are present.

2506/5 Apologies For Absence

To receive and note apologies.

To approve prescribed absences *as defined in the Local Government Act, 1972 s85(1), (2) and (3)*.

2506/6 To Receive Declarations Of Interest And Approve Any Dispensations Required

To record declarations of interest by any member of the Council in respect of the agenda items listed below.

To note any dispensations given to any member of the Council in respect of the agenda items, *in line with Appleby PC's Code of Conduct*.

2506/7 Public Participation

To allow for members of the public to address the Council and for the Council to consider any points raised by members of the public.

A maximum of five minutes per speaker. *As per the Appleby PC Standing Orders*, the maximum time allowed will be 30 minutes.

2506/8 To Receive and Approve the Minutes of the Previous Meetings

To receive and accept the minutes of the Full Council meeting in April 2026

2506/9 North Lincolnshire Council Ward Councillor's Report

To receive an update on the work of North Lincolnshire Council Ward Councillors work and a general update on the wider work of NLC.

2506/10 To Consider / Note Planning Applications

1. To discuss and agree comments on planning application PA/2026/470
2. To discuss and agree comments on planning application PA/2025/479
3. To discuss and agree comments on planning application PA/2025/516

2506/11 Parish Update

To receive an update and details of any new issues at the following locations and agree any actions

a) Parish-wide

Planters

b) Appleby

One way system consultation

Signs

c) Appleby Station Area

d) Clappgate

e) Santon

Noticeboard

2506/12 Correspondence for Discussion or Decision

To receive any correspondence for discussion

2506/13 Correspondence for Information

To receive any correspondence for information

2506/14 Responsible Financial Officer Reports

- a) To receive a report from the Responsible Financial Officer.
- b) To approve payments as detailed within in the schedule of payments.
- c) To reconcile bank statements with month end

2506/15 Playground Inspection

- a) To receive an update on the playground

2506/16 Agenda Items for next full Council meeting and date and time of future meetings

- a) To agree agenda items for the next meeting
- b) To note the next Ordinary Parish Council meeting date